



**Nursing Care Quality Assurance Commission
Special Meeting Notice
May 14, 2004, 9:00AM
Hilton Garden Inn
9015 West SR Highway 2
Spokane Airport
Spokane, WA 99224
Telephone - 866-848-1245**

Commission Members:

Cheryl Payseno, RN, MPA, Chair
Roberta Schott, LPN, Co-Chair
Becky Kerben, LPN
Karen Brewer, Public Member
Rev. Ezra Kinlow, Public Member
Cheryl Payseno, RN, MPA
Judith Personett, Ed.D, RN
Jacqueline Rowe, RN
Marlene Wells, LPN
Mariann Williams, RN, MPH, ARNP

Assistant Attorney General:

Laura Williams, Assistant Attorney General

Staff:

Paula R. Meyer, RN, MSN, Executive Director
Kris McLaughlin, Secretary
Joan Wilson, RN, Acting Education Manager
Debra Evans, RN, MN, Acting Chief Investigator
Karl Hoehn, Lead Staff Attorney
Betty J Noll, Practice Manager
Terry West, Health Service Consultant

In accordance with the Open Public Meetings Act, approximately 1117 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than May 10, 2004. If you wish general information about this meeting, please call the program at (360) 236-4713. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call (360) 236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech to Speech provides human voicers for people with difficulty being understood. The Washington State speech to Speech toll free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

1. Opening—Cheryl Payseno, Chair

- Call to Order
- Introductions
- Order of Agenda
- Correspondence
- Announcements
- Other
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2. Consent Agenda—DISCUSSION/ACTION

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- Approval of minutes
 - March 12, 2004 Nursing Care Quality Assurance Commission (NCQAC) meeting minutes
 - January 20, 2004 Education Subcommittee minutes
 - March 30, 2004 Education Subcommittee minutes
 - March 11, 2004 Practice Subcommittee minutes
 - March 17, 2004 Practice Subcommittee minutes
- Budget report
- April 25, 2004 HPQA#6 Organizational chart
- Faculty Waiver Decisions (2000-2004)
- Nursing Program Approval Panel (NPAP) decisions
- Faculty in Approved Nursing Education Programs report
- Annual School Report – September 1, 2002 through August 31, 2003 report
- Attorney General of Washington opinion 2004 #1
- National Council of State Boards of Nursing (NCSBN) draft statement on use of National Council of Licensure and Examination (NCLEX) for Visa Screen
- U.S. Department of Health and Human Services, Health Resources and Services Administration Comprehensive Nursing Retention Demonstration Project

3. Chair Report – Cheryl Payseno – DISCUSSION

- Report

4. Executive Director Report – Paula Meyer - DISCUSSION/ACTION

- Licensed Practical Nurse (LPN) and Military Training
- Commission Payroll Policy B06.01
- Newsletter update

5. Discussion items - DISCUSSION/ACTION

If items are selected for action and a task force assigned, the group will meet once, complete the charter and then come to the next meeting for decision to proceed.

- CE audits and non compliance with CE requirements

6. Election of Officers – Nominating Committee – DISCUSSION/ACTION

- The NCQAC members will receive the report from the nominating committee. A slate of candidates for the chair and vice chair positions will be presented and voting will occur. The terms from the officers will extend from the July 2004 meeting through the July 2005 meeting. The slate of officers for the Chair and Vice Chair positions are as follows:
 - Chair – Judi Personett and Roberta Schott
 - Vice Chair – Ezra Kinlow and Jackie Rowe

7. Dates of Future Nursing Commission business meetings – Paula Meyer – DISCUSSION/ACTION

- The business meetings for the NCQAC are held on the second Friday of January, March, May, July, September, and November. In March and July, there is an additional workshop day and an additional half day is scheduled in November for further discussion of business items. The meetings in January, March, July and November are held at DOH facilities in Olympia/Tumwater. The May meeting is held in Spokane. The September meeting location is determined on an annual basis.
The NCQAC will determine the dates of the meetings to be held from July 2004 through July 2005, and the location of the September 2004 meeting.

8. Rules Update – BJ Noll – DISCUSSION/ACTION

- Nursing Technicians
- Nurse Delegation – RN, NA
- Catheterization of Students, K-12
- Nursing Education

9. Nursing Assistant Caregiver Training Task Force – BJ Noll – DISCUSSION/ACTION

- The NCQAC was directed in statute to compare the nursing assistant, certified, training curriculum and the caregiver curriculum, and then direct nursing assistant training programs to accept common areas of competency. The task force will report on its plan and progress to date. Any recommendations that have been identified will be presented.

10. ARNP Scope of Practice Statements – Mariann Williams, BJ Noll – DISCUSSION/ACTION

- Every biennium the NCQAC is to review Scope of Practice statements of the specialties used for ARNP licensure in Washington published by the national certification bodies. A summary of the comparison will be presented. The NCQAC then determines if the scope of practice statements reflect the current practice of ARNP'S in Washington or if other action, such as rules changes, are needed. Recommendations will be presented for discussion and possible action.

11. July Workshop Items – Paula Meyer – DISCUSSION/ACTION

- State Ethics training dates and locations
- The NCQAC members will request items for their workshop to be held on July 8, 2004.

12. Out of State Travel Plan – Paula Meyer – DISCUSSION/ACTION

- According to Department of Health, Health Professions Quality Assurance Policy I02.02, the NCQAC is allowed 10 out of state trips per year. The NCQAC will request members and staff to seek assistant secretary approval at meetings scheduled out of state from July 1, 2004 through June 30, 2005.

11:00 AM to 11:30 AM Executive Session if needed

- The Executive Session is that part of a regular or special meeting that is closed to the public.

LUNCH

1:00PM–OPEN MIKE - Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.

13. Position Descriptions – Cheryl Payseno – DISCUSSION/ACTION

- The NCQAC position descriptions for officers and committees will be reviewed. Recommendations for revisions will be presented and the NCQAC will be asked to adopt the revisions.

14. **Continuing Competence Task Force report – Cheryl Payseno – DISCUSSION/ACTION**
- A report from the task force will be presented to the NCQAC. Discussion of a plan for the task force will be presented for input.
15. **Education Subcommittee – Mariann Williams - DISCUSSION**
16. **Discipline Subcommittee – Cheryl Payseno – DISCUSSION**
17. **Practice Subcommittee—Roberta Schott—DISCUSSION/ACTION**
- A. Practice report – Roberta Schott – DISCUSSION/ACTION**
1. Since the approval of the Botox position statement at the March 17, 2004, NCQAC business meeting, several requests were received regarding other dermatological procedures performed by nurses for cosmetic enhancement. Recommendation to the NCQAC to direct the Practice Subcommittee to draft a position statement on dermatology enhances procedures performed by nurses - DISCUSSION/ACTION
 2. The Vagal Nerve Stimulator (VNS) draft advisory opinion was presented at the March 17, 2004, NCQAC business meeting. Because of many questions and requests regarding this opinion, the Practice Committee recommended to rescind the February 4, 1999, VNS opinion, and develop a position statement for seizure disorders to include management methods in a variety of settings. Recommendation to the NCQAC to direct the Practice Subcommittee to draft a position statement for seizure management - DISCUSSION/ACTION
 3. Recommendation to the NCQAC to direct the Practice Subcommittee to revise the Policy on Verification of Licensure to include online verification and revise photocopying procedures - DISCUSSION/ACTION
 4. Recommendation to the NCQAC to direct the Practice Subcommittee to draft for the Commission's review and adoption a policy/procedure for Issuing Interpretive Statements, Advisory Opinions, and Policy Statements - DISCUSSION/ACTION
 5. Recommendation to the NCQAC to direct the Practice Subcommittee to draft for the Commission's review and adoption a revised statement of the purpose for the Practice Subcommittee - DISCUSSION/ ACTION
 6. Recommendation to the NCQAC to direct the Practice Subcommittee to draft for the Commission's review and adoption revised position descriptions for officers of the Practice Subcommittee - DISCUSSION/ ACTION
- B. Advisory Opinion Request – DISCUSSION/ACTION**
- Request at the March 17, 2004, Practice Subcommittee meeting to revise the Policy Statement for RNs Performing Procedural Sedation and include specific Rapid Sequence Induction medications.
- Recommendation to the NCQAC to direct the Practice Subcommittee not to revise the Procedural Sedation statement.
18. **Closing**